

2008-2009 ARMA & AIIM Indianapolis Meeting Schedule

ARMA International – the authority on managing records and information, paper and electronic. www.arma.org
AIIM - the Enterprise Content Management Association. www.aiim.org

NOTE: MEETINGS USUALLY OCCUR 3RD WEDNESDAY OF EACH MONTH

- Sept 17** Meet at Now Records, 2002 South East St. Indianapolis. *Understanding Data and Information Systems for Recordkeeping.* By Philip C. Bantin, MLS, Director of University Archives, Indiana University. Making sense of the myriad of options for managing records. **Attendance: 59.**
- Oct 15** Meet at Indianapolis Motor Speedway, Brickyard Crossing Resort and Inn. Business *Continuity, Records Management, and Disaster Recovery at the Indianapolis Motor Speedway*, by Adrian Young, Director of MIS. Attendees are eligible for a free tour of the track and museum following the meeting. **Attendance: 23.**
- Nov 19** Meet at Rolls-Royce Training Center. *Disaster Recovery at One Indiana Square.* Debi Marple, former COO of Sommer Barnard, will present regarding the disaster recovery efforts she led following the wind storm that hit One Indiana Square on April 2, 2005. Their offices are at the top of the building, and were heavily damaged. **Attendance: 27.**
- Dec 17** Meet at Rolls-Royce Training Center. **Board Meeting. Open to all.** **Attendance: 6.**
- Jan 21** Meet at Rolls-Royce Training Center. *Your New Year's Resolution: Becoming A CRM (Certified Records Manager).* Martha Adcox, Global Records Manager for Eli Lilly, will describe the process, challenges, and advantages of becoming certified. **Attendance: 30, including 10 first time attendees.**
- Feb 18** Meet at Rolls-Royce Training Center. *Deposition Training for Records Managers.* Donna Panich, Shareholder at Ogletree Deakins, will provide an overview of the deposition experience; the “rules” every witness should know; and issues the records manager should be prepared to tackle. **Attendance: 25, including 3 first time attendees.**
- Mar 18** Meet at Rolls-Royce Training Center. *Data Leakage Assessment Tools and Technologies.* What Information Is Making Its Way Out Your Doors Without Your Knowledge? A discussion with Robert N. Foley, J.D, CEO of Matrix Global Partners, Inc.
- Apr 15** Location TBD. *It's 3 a.m. Do You Know Where Your Records Are? Third Party Due Diligence.* Stephanie McCutcheon, CRM, MLIS, and Sheri Nystedt, CRM, MBA, will reprise their presentation from the ARMA Int'l Conference in Las Vegas.
- May 21 Thr** Meet at Rolls-Royce Training Center. *Using Taxonomies to Improve Search.* Seth Earley of Earley and Associates, an Information Management consulting company, presents ways to leverage large public taxonomies and metadata, and apply controlled vocabularies in search applications systems.
- June 17** Meet at Rolls-Royce Training Center. *Topic TBD. ARMA Business Meeting.* Select board officers for the next fiscal year (July 1, 2009 – June 30, 2010).

Cost includes lunch: \$15.00 Members (AIIM & ARMA). \$20.00 Non-members.
Cash or checks accepted at the door; receipts given. **First time attendees are free.**

Registration 11:30. Lunch 11:45. Presentation at Noon. Finish at 1:00 p.m.

Reservations Required: **RSVP to Eugene.J.Jend@Rolls-Royce.com or, call Gene at 317-230-3397.**

Protocol Requirements for visiting Rolls-Royce Training Center:

Photo ID * Sign In * Visitor's Badge worn while in facility * Foreign Nationals must be pre-approved *